



HSBC Climate Initiative ECO Schools

GIS Minutes of Meeting Teachers & Student Leaders

Date	Attended	Issues discussed	Decisions taken
23 October 2011	Eco Leaders Eco Lead teachers Shereen, Amal, Amna, Duaa, Maria, Adem, Sultan, Bassam, Aryn, Lana, Sadaf, Mohammed, Tariq, Zainab	<p>Eco teachers and eco students welcome.</p> <p>Have made major changes since the program began in 2010. Following 7 steps we passed the first preliminary inspection.</p> <p>Now need to aim for the green flag by following the seven steps. Need to document all and put on WWF website and our website. Remember to have weekly ambassador meetings to pass on this information in the leader meetings.</p> <p>Lead teachers to have regular meetings with their section leaders to ensure that they are all complying with the 7 steps and linking to curriculum. Try to find ways to get teachers to use our eco data in lessons. Keep evidence of curriculum links.</p> <p>Complete the committee list with students and parents. Admin will be completed and handed to Amelia. Give the lists to lead students to bring for next week of all eco ambassadors. Email for putting on the website and on the board. For special students who help without the badge, they can be special eco friends. The remainder of the class can be normal special friends. Trips for eco are for whole school / section or for eco ambassadors or eco ambassadors and special eco friends.</p> <p>Think of ideas for in school, in the community, in the media, curriculum, special days, guest speakers, trips etc in your meetings and bring them back.</p> <p>To a great Eco 2011 2012.</p>	Lead teachers and students
30 October 2011	Shireen, Amna, Amal (asked to be excused), Adem, Sultan, Zainab, Sadaf, Amelia, Duaa, Bassam	<p>1. Maria is no longer on the committee – she has too many commitments. Duaa will represent girls section alone.</p> <p>2. Eco ambassadors for all sections to be emailed to Amelia. Leaders and teachers to compose and send. This completes step 1 for this year. Work through the remainder of the 7 steps in your section and keep evidence.</p> <p>3. Eco leaders to show last year's powerpoint or to produce new powerpoint for new students explaining about the eco club and our mission to be an eco school, 7 steps. reducing water, electricity, waste, HSBC climate initiative etc and what goes in the recycling bins. Sultan and Adem giving talk to ms and hs boys on Thursday. Girls for next week. Tell students to look at website www.greenwood.sch.ae for details under green flag.</p> <p>4. Bassam to get quote from Dragon Mart for 3 devices for lights and get the water filter system people to come and give a demo and quote. Bassam will pilot the project with the boys.</p> <p>5. Check that all eco ambassadors have Future Green forms to go on the trip.</p> <p>It is a fact finding mission that starts at 10am. The students will leave 2 hours later at 12:00 to be back for the kg students by 12:30. Duaa and Bassam to create a doc that the students can use to record their info on - who, what the co does, contact details, notes as to what we can benefit from in school (eco wise) from having in the guest speaker, using the product, having them come and display</p>	Lead teachers and students



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		<p>during our Environment week in March. Student to follow through on contacts with teacher support.</p> <p>Message from Duaa - pls get students to bring a bottle and can for recycling to get a free Ghaff tree for our eco garden. The eco garden will be being completed during the holidays. Amelia will be coming into school every day over the holidays to supervise the work.</p> <p>6. Need volunteers for Eco Venture in February – think of ideas of what to do at Eco Venture. Ask eco ambassadors in the weekly meetings. Send the minutes to Amelia for the file.</p> <p>7. Elem and KG to discuss and research ideas of things to do to promote ecology in their sections and set up weekly meetings with the eco ambassadors and eco leaders.</p> <p>KG had a water day last week and MS, HS had the beach clean up, so ideas along those lines are fantastic. Think about special days for your section, guest speakers, trips outside the school. Meet with your leaders in your section to discuss idea regularly linking to seven steps.</p> <p>Please forward to all concerned</p>	
<p>13 November 2011</p>	<p><u>Attended:</u> Sadaf, Amelia, Aryn, Lana, Ali Omar All eco ambassadors, parent representatives, staff representatives</p> <p><u>Absent:</u> Duaa Bassam Zaianb Shereen Asma</p> <p>Adam Sultan</p>	<p>Welcome</p> <p>What is happening in your section?</p> <ol style="list-style-type: none"> 1. Elementary held a reused tie dye and bottle art competition last week. The winners will be given certificates. Photos to be sent to me via email to keep on file and uploaded to the WWF website and our website under the 7 steps linking to curriculum. 2. Eco facts are being introduced into assemblies every Tuesday for elementary to help linking to community. 3. How does it work? Lead teachers and lead students to come to every leadership meeting every Sunday. The information is then given to their eco ambassadors in their weekly meetings who tells the class and feedback sent back to the leadership meetings the following week. 4. From hs: Amna is being replaced by Asma as Amna is part of the prefectorial board this year. Trainee leaders appointed from Gr 7. 5. Adem and Sultan need to focus on Gr 12, a new student is in charge. They will continue to mentor them as to how to run meetings, get results and what they did last year etc. Omar is taking over as leader. 6. Eco leaders will show power points to elementary classes weekly. First week will be Aryn, followed by Lana, Ali and Zahra. They will be on topics covered by Eco Schools. 7. Eco teacher leaders – Bassam, Zainab, are going to the Eco Schools year 2 launch in Ajman on 15th. Amelia will also attend. Sadaf gave her apologies stating she cannot go. Duaa has been told she is unable to attend. Still waiting on Jesse for confirmation. <p>Teachers will go in their own cars. Starts at 10am in the Al Zawraa Ballroom, Kempinski Hotel, Ajman and finishes 2:40. Lina has said that eco students would not be able to attend due to exam prep. The 7 step working docs and the power points will be forwarded to lead teachers. Lead teachers not going to sit with attending</p>	<p>Lead teachers and lead students</p>



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		<p>teachers to get information from the first meeting from WWF. Teachers to meet with students and HOS regarding implementation in your section.</p>	
8 January 2012	<p>Shireen, Amna, Duaa, Amelia, Bassam (Adem and Sultan joined for a few minutes as boys section mentors), Sadaf, Aryn, Lana, Zahraa</p> <p>Absent: Omar, AbdulTawab, Zainab, Ali</p>	<p>1. WWF competitions – both elementary and ms will participate – comic strip for elem and turtle for middle school – end of January. 2. Waiting for the 1440 to enhance water and electricity reduction. Bassam and students completed the proposal for HSBC's 1440 Dhs and will follow through on the project. 3. Omar for the boys has not completed the calendar for Eco as yet. Omar to send by tomorrow with the important days on it that could be whole school collaboration dates. - Ms Rashida to see students next Wednesday (1st Wednesday of the month). Think about - What do you want to discuss? HS & elem students to decide and take minutes. No teachers in the meetings. Leaders of the students to take and send copies of minutes to the team. Request from Shereen to have weekly eco meetings in library from next week. Rica has agreed. 4. DEWA presentation to students on water and electricity reduction scheduled for Jan / Feb.....and DEWA competition to reduce the water and electricity – complete by March 2012. HS Girls to lead. Contact Shereen from DEWA. 5. DISPLAY BOARD: The seven steps need to be displayed in all hallways. 7 steps to be done on the board – <u>outside canteen by today</u> . Girls section to complete this week and create new schedule for all school-kg, then elementary, then boys hs then girls hs every week. Do refresher information for the eco ambassadors to tell the classes or assemblies. 6. KHDA meeting of all eco leaders and trainee leaders (middle school) at 12:20 in the reception on Tuesday 10th . 7. Please ensure your section takes the password and signs on and <u>update reports (separate place) and photos (another separate place on the WWF site)</u>. <u>Lead students and lead teachers to ensure the blogs are active</u>. For help with this and the blogs, please refer to number Ajita. Each teacher leader is responsible for their own section's WWF updates and WWF blogs and supporting the student's putting the information on line / out in the community. We need to upload to the GIS website too – last year and this years power points and photos and the 7 step evidence. Have meetings with Samah.</p>	Lead teachers for each sections and lead students.
12 January 2012	<p><u>Attended:</u> Shireen, Amna, Duaa, Amelia, Bassam</p> <p><u>Not attended:</u> Adem, Sultan, Omar, Abdul Tawab, Zainab, Sadaf, Aryn, Lana, Zahraa, Ali</p>	<p>1. Need to do the evaluation again – which rooms need bins after the holidays? Get eco ambassadors to check and report back during meetings.</p> <p>Students and student leaders need to ensure that all 7 steps have been followed and documented on the GIS website</p> <p>2. Ajita will come next week. At present it is the 21st, but trying to change it because our new intern teacher is starting in kg next week.</p> <p>3. The students want to meet with the HOS every week. The request has been sent to the HOSs and the teachers and students will follow up.</p> <p>4. Fish finder ideas – during our environment week, have a fish finders barbeque, k-12 common assembly, presentation for al to see etc. Lead teachers and students to document ideas. Deadline 4</p>	Lead teachers and lead students. Amelia



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		<p>March.</p> <p>5. Ideas for another no electricity dayspeak to own HOS regarding when this can be scheduled. Can be in environment week.</p> <p>6. Students are to have a meeting with Bashar regarding bins, cleaners, checking that light bulbs are complaint etc.</p> <p>7. Bassam to collect cheque and have meeting with Bashar about imputing the savers and sensors. Bassam to coordinate the implementation over the next two weeks. New deadline 23rd Feb for implementation. Document all and put on website.</p> <p>8. Ideas for contest for classrooms from Omar – for the best eco class – pizza and non uniform day. Lead teachers and students to speak to HOS about this.</p> <p>9. . Students asked Ms Amelia to speak to Ms Roba about rescheduling Ms Rashida’s meetings. She will do this this week. Please forward to all concerned.</p>	
<p>15 January 2012</p>	<p>Shireen, Asma, Duaa, Amelia, Bassam Omar Sadaf, Aryn, Lana, Ali Zahraa , Zainab</p>	<p>1. Bassam to follow up on the HSBC seed fund and have meetings with Bashar regarding implementation. Basam and boys section to collect money and complete task by end of January 2012.</p> <p>2. Ms Rashida missed her meeting, but the students want to talk about the community links – having tea with other schools to pass on the information. We have asked Roba and Ms Rashida to reschedule. Girls to follow up with Roba.</p> <p>3. The display board needs to be changed every week. Boys first week of the month, Girls second week of the month, elementary third week of the month and kg 4th week of the month. Heads of each section to check that this is being done weekly. Thanks to Aryn and Ciara hs/elem who did the 7 steps display.</p> <p>4. Fish finders and turtle competition to occur in the next few weeks. Elem and ms/hs will participate and are in contact with Ajita. Girls section and Elementary to take the lead.</p> <p>5. . Keep track of the seven steps for your section. How have your students evaluated? What new part of the action plan has been created from the initial evaluation from your section? Are you following it? What links to the community have you achieved from September until now? Do you have continuous weekly evidence of all subjects linking to eco...link to curriculum step. How are you showing you are monitoring your action plan – blogs, WWF website, GIS website. Remember to upload pictures and get students to correspond. Speak to HOS and HODs about curriculum links.</p> <p>6. Elementary asked if there was some sort of a way to put offenders in detention. KG suggested rather using the</p>	<p>Lead teachers and lead students</p>



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		<p>checking form on the outside of the door for gifts for the best classes. Each section to decide on the best gift. KG has the soft toy.</p> <p>7. For each section - Incentive - Have a document that stays on the door so that every day it can be checked by the eco team for waste, electricity, water reduction. The best class can get some sort of a prize. Lead teachers and students will create the docs so that all are the same from k – 12 if they don't have them.</p> <p>8. Is the club active – who can you get to come and speak to your section – what trips can you do? Find speakers for the section. Think about world days for eco – look at the calendar. Think about environment week in March. Start planning with the eco teams in each section. Bring ideas.</p> <p>9. Collect photos for the T2 newspaper and give to Jesse with a write up – speak to the eco teacher leaders</p> <p>10. Shereen should have the badges for next week. Need to think of ideas for badge presentation.</p> <p>11. The assemblies about waste will happen in boys and girls sections shortly. Elementary does presentations in assembly every week. All need to be evidenced and dated in GIS website and WWF blogs.</p> <p>12. Amelia will be away next week, so minutes have to be taken by another teacher and distributed. Boys section to take the lead.</p> <p>2. Remember to keep minutes of your eco ambassador meetings. Please forward to all concerned.</p>	
22 January 2012	Shireen, Asma, Duaa,	Amelia sends apologies for being absent today. Students spoke about the turtle competition and what will occur. Girls section will be in charge. The comic will be handled by elementary section. Students from hs will stay after school to complete. Form needs to be created for parent permission. Duaa to take care of this.	Lead teachers and lead students
29 January 2012	Shireen, Asma, Duaa, Aryn, Lana, <u>Not attended:</u> Amelia (excused-standards) Bassam (excused-standards) Zainab, Sadaf, Zahraa, Nada, Joya, Ali, Omar, Abdul Tawab, Abdul Rahman	<p>1. Need to finalize the attendees for the fish finders workshop and plans for afterwards. Who is going from which sections, what will you do with the information? To be brought up in the HOS/HOD meeting with section leaders.</p> <p>2. Have list of questions ready for Ms Rashida's meeting this week. Remember to forward copy of minutes of meeting to Amelia and put it on website.</p>	Lead teachers and lead students.
6 February 2012	Shireen, Asma, Duaa, Bassam, Sadaf, Aryn,	1. Eco venture date 8 March w/e. Waiting for docs from eco venture and will send to students. Get a general consensus in your weekly eco ambassador meetings who will go and give details. Letter will go out to eco ambassadors and the special eco friends (students who want to be ambassadors, but can't coz they are	Lead teachers for each sections and lead students.



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	<p>Lana, Zahraa, Omar, AbdulTawab, Zainab, Ali</p> <p>Absent: Zainab</p>	<p>prefects etc but help the ambassadors a lot) www.ecoventureme.com/scdubai.html -</p> <p>2. Ms Rashida cancelled the student meeting. Waiting for her to reschedule. Roba is updating Ms Rashida on the students' behalf. Students, please check with Roba.</p> <p>3. Confirm that 6 students will go for fish finders – 3 elementary and 3 middle school high school. Remember to bring this up in the weekly HOS, HOD meeting. Can it be linked to the curriculum? Ideas for the Fish Finders BBQ during environment week for sustainable recipes. Bassam and Zainab will attend with the students to the conference. Zainab will stand in for elementary students. Could be for environment week. Ideas for world water day and environment week – pls bring to the meeting after your ambassador and HOS/HOD meetings. Who is coming, what can we do, where can we go, how can we involve the whole school. Ideas are needed!!!</p> <p>4. Make sure you are documenting everything on the the WWF website and our website. Keep minutes and evidence for the site.</p> <p>5. Jesse needs one page from each section showing what they have done this term for the 7 steps , especially for links to the curriculum. Head teachers and Lead students to meet with her this week.</p>	
15-2-12	<p>Ajita, WWF Ghada, Amelia Zainab, Sadaf, Bassam, Duaa</p>	<p>1. The application for the Green Flag is to be completed by the 29th Feb. - All documentation from all 7 steps in the WWF format sent to the schools in November has to be used to show compliance. Some documents are required in full, some just need to be specified as being available for each school section and generally. - All meetings have to be documented including weekly ambassador meetings in each section. The initial evaluation by each section using the WWF form has to lead to the action plan for the year using the WWF form for each section. - Evidence includes but not limited to: meetings, evaluation, planning, action, monitoring, curriculum links and community. -All to be uploaded to the central eco schools database (with Ms Amelia), the school website in the correct sections, and the WWF blog on a weekly basis (more important than the photo area on WWF website) so that students have a chance to speak to each other every week and upload their photos – part of the link to community step. -Students need to be shown having a leadership role in everything related to the seven steps with teachers supporting their efforts. -Make sure everything throughout the seven steps is done in the presence of students and take photos of it as evidence.</p> <p>The aim of eco schools is to teach students that to achieve a goal you need to follow a process and the process is the seven steps. If the school can show that there has been progress by students by following the 7 steps, the flag will be given. All students should be aware of everything that is happening – ambassador meetings with the eco leaders and assemblies and outreach across the school. For everything every section of the school does, the focus should be eco. Ask” Can we do this activity or lesson or purchase etc focusing on eco?”</p>	<p>All lead teachers have had the GreenFlag document emailed to them. Lead teachers to go through the document with the eco leaders and eco ambassadors in the weekly eco ambassador meeting lead by the eco leaders. Lead teachers to ensure that all specifications have been achieved in their section.</p> <p>Students with the help of the teachers to continue taking minutes of every weekly leader/ambassador meeting and forward them to the central eco school database.</p> <p>Lead teachers and students to ensure that all information and documentation of how they are following the seven steps is uploaded to GIS website and the WWF blog.</p> <p>Lead teachers and students to ensure their sections are aware of what is going on in the school by changing eco boards in their sections and regular awareness campaigns and checking all activities and lessons are fully eco compliant.</p>



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<p>19 February 2012</p>	<p>Amelia, Duaa, Bassam, Omar, AbdulTawab, Zainab, Ali, Aryn, Ali, Joya, Neda</p> <p>Absent: Shereen and Asma</p>	<p>Finish going through the seven steps and make sure that all documentation and evidence is on the GIS website.</p> <p>Ideas for WW day and Environment week to go out by next week. Each section to think up ideas. Discuss in meetings with ambassadors and let Amelia know. Whole school collaboration. Remember to bring up in your weekly meetings with HOS and HODs.</p> <p>Trips to DUBAL and Tadweer for Environment week, as well as other initiatives. This is for ambassadors, leaders and eco friends who have done a good job in the class. Other students need speakers – contact the speakers who you met at future green and invite them. Have meetings with ambassadors and bring ideas for next week for all ambassadors and lead students in the auditorium. What can we do for environment week? A whole school recycling week could be included too? Contacts for Invite your section's eco parents. Ideas for the week deadline – 4 March.</p> <p>Remember to sit it with Samah to complete the GIS website documentation <u>before Sunday</u>. Even if you have given it to her, check she has uploaded it.</p> <p>Bassam, Omar and the boys section deadline for the HSBC seed fund – Thursday 23rd Feb. Pls remember to blog about it on the WWF website and keep evidence as requested by HSBC. Need to upload the project to the GIS website too. Give copies to Amelia for general file.</p> <p>Badges – need a big ceremony – Omar asked. Boys and girls to talk about it and decide on a date.</p>	<p>Lead teachers for each sections and lead students.</p>
<p>26 February 2012</p>	<p>Amelia, Bassam, Zaianb, Sadaf, Shereen, Asma, Trainees Dayana, Zohreh, Omar, Abdul Rahman, Abdul Rahman, AbdulTawab , Ali, Aryn, Ali, Trainees Joya, Neda All eco ambassadors Parent representative s Staff representative s</p>	<p>Welcome to all our eco committee. Going to complete the application for the Green Flag. Due 29th. Ms Amelia to complete and send.</p> <p>- All leader teachers and students to ensure their section's website is filled in for GIS – see Samah by today at the latest. Deadline today!!!</p> <p>-World Water day idea from Amelia -blue clothes, non disposable water bottles. Eco leaders and ambassadors to check the bottles of their classes. Eco leaders to make a certificate for 100% compliance classes. Take photos and upload to website as evidence. Every student to bring a tip. Eco leaders to ensure the tips are stuck on a large poster for their section. Leaders to get card from Mohd in the store room and glue. Display the cardboard on the wall in the section. Some tips to be displayed on the board outside the canteen. Elementary to take the lead to do the canteen board on Thursday.</p> <p>- Environment week – need finalized ideas and speakers, trips by 4 March. Each section to send in ideas by 1 March for compilation. Tadweer still to be confirmed. DUBAL confirmed for 20 and 21. Teachers to give letter out to Ambassadors and 1 or 2 special eco friends for each grade. 5-12 and eco leaders for elementary. Amelia to create letter.</p> <p>- Eco Venture 9&10 or just 10th. Get final numbers in your meetings and let me know by 28th. Letter to go out today.</p>	<p>Lead teachers for each sections and lead students. Amelia</p>



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	<p>Absent: Duaa, HSBC volunteer</p>	<p>Open to eco leaders, special eco friends. Two choices – overnight and day – which ever has most response to get approval? Remember to check with your HOS for any issues that may arise and let Amelia know. 2 schools will go for the collaboration.</p> <ul style="list-style-type: none"> - Badges – lead teachers to give final list with correct spelling to Asma by tomorrow. - Competition – kg, hs and elem to ensure they are tracking classrooms being eco complaint and providing reward certificates. Eco leaders to confirm with HOSs and have presentation ceremonies in assembly. Zainab to give certificates in KG. Post winners on the website. - BeatiWatani – Lead teachers and students to pls check the students have completed the training and are doing the final test. www.beatiwatani.com for curriculum links. If parents are asked to complete training and the test, pls give them our code: Amelia.b@greenwood.sch.ae and p/w R7J0K4V2L3 on http://school.beatiwatani.com/en/login.aspx go to register student and then http://student.beatiwatani.com/en/login.aspx to take test. - WWF blog – Lead teachers and students to check the students are on the blog. - Eco library – almost up and running. Duaa and hs girls taking ownership. The library will be available to any class who wants to do a project throughout the school. Speak to Bashar about where to store. - Trial for lap tops in Gr 9 – 12 for environment week. To finalize idea with HOS and HODs. Bassam and Duaa and Eco Students Shereen, Asma to lead the initiative. -Going to schools around the area to tell them about eco schools. HS leaders girls and Duaa to finalize this with Ms Rashida for this week and next week. Deadline is 8th March for finishing the trial visits. - Shereen and Duaa to speak to Lina regarding blue day trousers – can they wear jeans too like the rest of the school? 	
<p>8 March 2012</p>	<p>Amelia, Shereen Asma Duaa, Omar, (Gr 9) Omar (Gr 8) Sadaf Zainab, Aryn</p> <p>Absent: Bassam Ali Lana Dayana Zohreh Joya Zahraa Nada</p>	<p>Please get your section on the blogs. Students and lead teachers to help the ambassador students from their section upload onto the WWF blogs. Check emails this week for help from Ajita. If you need more help, pls contact her directly.</p> <p>Lead students and lead teachers, remember to keep updating your activities and action plan and minutes of meeting with Samah.</p> <p>Parent letter to be sent for badges...20 Dhs for badge and certificate and the ceremony to be on the 22nd or in assembly or at a special meeting in the morning in the library. Student leaders and leader teachers to prepare. Asma to get the badges once the money collected. Leader teachers to collect money and give to Nehad for the eco team. Asma to get the money from Nehad. Deadline for money: 11 March – Asma : 13 March.</p> <p>Pls remember to encourage the eco ambassadors in your weekly ambassador meeting with the students to go onto Beati Watani.</p> <p>Zainab to do the outside eco canteen board with the help of Sadaf for the first two weeks. Usually responsibility for changing the display is KG week 1, elem week 2, hs girls week 3, hs boys week 4.</p> <p>Please remember to check that the latest updates are on the board..latest mom, latest reports for water, energy and waste etc. It should be changed weekly too. KG and Elem outside the lab and</p>	<p>Lead teachers for each sections and lead students.</p>



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		<p>HS boys and girls in the boys section outside lab.</p> <p>Pls fill in the template with the 5 activities you will do for your section and the names of the two eco companies you have invited to join us for green day.</p>	
11 March 2012	<p>Amelia, Shereen Asma Duaa, Sadaf Zainab, Aryn, Bassam, Lana, Ali Joya, Nada, visitor student from elementary</p> <p>Absent: Omar, (Gr 9) Omar (Gr 8) Abdul Rahman</p>	<p>1. Sadaf will not be representing eco schools from next term. We are proud to welcome Almas who will represent elementary through the eco school inspection and take over teacher leadership for her section. Sadaf is training her over the next few weeks to continue with the hard work supporting her team of student leaders for elementary, checking compliance to the 7 steps for her section, checking that boards are maintained by the students, that eco ambassador meetings take place to give students in each class the information taken from the leader meetings every Sunday and information is brought back from the students to the leaders, litter patrols continue during breaks and awards are given for eco classrooms. We thank Sadaf for her dedication and drive.</p> <p>2. HSBC seed fund needs to be finalized and blogged about. We are very overdue with our deadline. Bassam to finalize with the leader students. Blogs to be made on WWF website as per our agreement with WWF and HSBC. Receipts to be kept. Lead students and lead teachers, remember to keep updating your activities and action plan and minutes of meeting with ambassadors with Samah on the GIS website.</p> <p>3. Badges next week – 22nd. Make sure your section has a certificate for your students (eco leaders and teacher leaders to come up with an idea for their section. This is to be signed by the HOS and leader for that section – Duaa, Bassam, Sadaf, Zainab. Certificates to have the HSBC, WWF, GIS and eco schools logos on them..... see the website. Elem and boys in assembly, girls at a break, kg in classes. Most importantly.....environment week. Duaa is checking the students going on the Environment school trips – DUBAL 20th and TADWEER 22nd. Give all forms from parents to her. Need 2 teachers to take the kids on the 22nd to Tadweer. No one from HS can do. Zainab can do if reports for KG have been completed – to check with AH.</p>	Lead teachers for each sections and lead students.
18 March 2012	<p>Omar, (Gr 9) Omar (Gr 8) Abdul Rahman+ 4 boys section visitor students Amelia, Asma Dayana, Zohreh, Zahraa + girls section visitor students, Duaa, Sadaf Aryn, Bassam, Kamal, Lana, Almas Joya, Nada + visitor students from</p>	<p>1. Welcome to Mr Kamal who will be supporting Bassam in boys section. He will give his email to Amelia and she will add him to the email list.</p> <p>2. HSBC seed fund update - Bassam is talking to Ricardo today. Ricardo says his controller costs +- 350 Dhs and will cover 100 bulbs (25 lights) in the hallways. He is getting the water reducers for HSBC seed fund shortly. Bassam and Kamal and boys section to follow up and finalize project. Needs to be blogged on the WWF blog (with photos including the boys helping install under teacher guidance), updated on the GIS website and evidence photos and receipts kept for sending to HSBC. We are very overdue with our deadline.</p> <p>3. Badges this week – 22nd. Gr 12 (Asma & Mariam) completing the certificates. Check you have your certificates and badges before the 22nd March for the handing out ceremony on Thursday morning. In assembly and classes with the eco leader teachers and students and HOS– let your HOS know. Take photos. Update GIS website with photos and pls send to Amelia who will keep them in the eco file and Taiba who will put them in the GIS file.</p> <p>4. Final numbers went to DUBAL and Tadweer from Thursday 15/3/12– 21 DUBAL and 22 Tadweer.</p>	Lead teachers for each sections and lead students.



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	<p>elementary, Ricardo</p> <p>Absent: Shereen Zainab, Ali</p>	<p>Please check your receipts have gone to Duaa for DUBAL and Zainab for Tadweer. If anyone can come for the trip, let Ms Amelia know.</p> <p>5. Environment week - Laptops in HS this week have been vetoed. The HOS says the idea is good, but the implementation is difficult. She will try to do a book free day or week next year. Remember to take photos of classes happening outside this week and send to Ms Amelia. Lead teachers and lead students - ensure all classes know their timings for Green Day. Get students to take recycling to the designated area near the football field – and take photos.</p> <p>6. HP – follow up with students – the rules are on the board and Puloumie has the paper for the comp.</p>	
<p>08 April 2012</p>	<p>Omar (Gr 9), Amelia, Shereen, Asma Dayana, Zahraa Duaa, Aryn, Bassam, Lana, Almas</p> <p>Absent: Kamal, Joya, Nada, Zahraa, Zainab, Ali</p>	<p>Bassam confirmed that he will be finished by the final deadline change of end of April. 6 sensors have been installed in lower elementary. They are set to 5 minutes at present, but Bassam will be reduced to 30 seconds. The remaining sensors – 34 of them will be installed in the next two weeks for 3500 Dhs and the low flow valve will be ordered by Bassam on the internet this week and installed by the end of the month at a cost of 200 Dhs. Bassam to take photos of the students helping install the new hardware and upload onto the WWF blog.</p> <p>22nd is the inspection date. Lead teachers and lead students - check that all the documentation for your section is ready and available for the inspectors. Check the documentation from the application and have the documentation ready (scanned on USB) for Ms Amelia to put onto one USB for the whole school by Thursday 19th April 2012. Each section to prepare a power point / movie maker for the inspectors</p> <p>The sustainable fish BBQ was cancelled. Think of a new way to have parents (community) linked to your section. Call a meeting, invite your eco parents and think of ideas. Tell Ms Amelia next week.</p> <p>The high school section would like to do the badge ceremony this Thursday. Duaa and Bassam along with Asma, Shereen and Omar to complete planning and teacher leaders to send a copy of what is to be said during the ceremony – transcript, by tomorrow. Bassam and Duaa to keep students after school to practice this week. Lead teachers to come and collect the badges from Ms Amelia's office to check for errors and collect the certificates to fill in.</p> <p>Planned itinerary in English and Arabic: MC Asma, Shereen, Omar</p>	<p>Lead teachers for each sections and lead students.</p>
<p>15 April 2012</p>	<p>Omar (Gr 9), AbdulTawab Amelia, Shereen, Asma Dayana, Zahraa Ciara, Duaa, Aryn, Lana,</p>	<p>Bassam was not present to confirm if he has ordered the tap flow reducers on the internet yet or bought and installed more sensors for the corridor set to 30 seconds. We have 2 weeks until the second deadline 30 April. Kamal to check. 22nd is the inspection date. It is also Earth Day.</p> <p>Letter has gone to all: Next week is EARTH DAY on 22nd April 2012. It is also the day of our ECO SCHOOLS inspection. We would like to request that students can :</p>	<p>Lead teachers for each sections and lead students.</p>



HSBC Climate Initiative ECO Schools

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<p>Joya, Nada, Zahraa, Ali Kamal Almas</p> <p>Absent: Bassam, Zainab,</p>	<ol style="list-style-type: none"> 1. come dressed in green and blue (only) 2. bring a model of the earth made from recycling. Could be newspaper, made from bottles, a lid or other idea etc 3. bring a pledge for the earth to show the students in their class during the day. <p>What will you do differently this year to help save the earth? Will you put of lights, reduce the amount you use, recycle or reuse items again, help out at a wildlife sanctuary etc? Bring a pledge saying this on the 22nd April 2012. Pledges can be placed around the classroom or on the class board and models hung from the ceiling. HOS/HOD, eco lead teachers and eco lead students can judge the best Eco Earth model for their section and give house points to the house with the most models and pledges in that section</p> <p>Student requirements: From 12:20 tomorrow until 13:30 (Eco Schools International visitation) and from 9:30 until 11:30 on the 22 April 2012 (Eco Schools UAE accreditation inspection), Eco lead students will be required to take the inspectors around the school and eco lead teachers will need to answer questions regarding their section's compliance with the 7 steps and how their students are taking the lead with their mentoring. Lead teachers have the list of the students who will be required. Teachers required are Zainab, Almas, Sadaf, Duaa, Bassam/Kamal. Meeting place : auditorium.</p> <p>Lead teachers and lead students - check that all the documentation for your section is ready and available for the inspectors and on USB. Need an itinerary. Amelia and Duaa. Each section to prepare a power point / movie maker for the inspectors</p>	
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